



East Hanningfield School is on one level, the entrance has a slope for easy access by those who have difficulty with mobility or who may use a wheelchair. The reception area is accessed by double doors and there is a low level counter which is fitted with an induction loop. The corridors are wide and spacious with an open format for the school, which is easy to navigate around.

### Accessibility Plan

	Targets	Strategies	Outcome	Timeframe	Goals Achieved
<b>Short Term</b>	Availability of written material in alternative formats e.g.enlarged print.	<p>On the weekly newsletter there will be information for those who require an alternative format for written information to notify the office who will then always try o arrange for information to go home in that format.</p> <p>The school makes itself aware of the services available through its LA for converting written information into alternative formats.</p>	If needed the school can provide written information in alternative formats.	End of Autumn term.	

**This accessibility plan was completed following an audit of the school in September 2016. This was carried out by SENCo**

Ref: SM1/3.15

First issue: April 2003



**Mrs Jones in conjunction with the Miss Collins, Headteacher and the school caretaker.**

**We are aware that as the needs of the children or those who use the school change we may need to reassess and make any reasonable adjustments.**

**Policy review: Every three years**

<b>Policy Written:</b>	<b>September 2016</b>
<b>Review Date:</b>	<b>September 2019</b>